

PLEASE TYPE OR USE CAPITAL LETTERS WHEN COMPLETING THIS FORM

Employee statement

Your present circumstances

You need to select only **ONE** of the following statements A, B or C

- A** This is my first job since 6 April and I have not been receiving taxable Job Seeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit, State or Occupational Pension.
- B** This is now my only job, but since 06 April I have had another job, or have received taxable Jobseeker's Allowance, Employment and Support Allowance or taxable Incapacity Benefit. I do not receive a state or occupational pension.
- C** I have another job or receive a state or occupational pension.

Working from abroad

Only complete this section if you have been seconded to work in the United Kingdom (UK) from abroad. Read all the following statements carefully and enter 'X' in **the one** that applies to you.

- A** I intend to live in the UK for more than six months.
- B** I intend to live in the UK for less than six months.
- C** I will be working for the employer both inside and outside the UK but will be living abroad.

Enter 'X' if you are a European Economic Area citizen

UK Student Loans

Do you have a Student Loan which is not fully repaid?

- Yes go to question A (below)
- No go to question C (right)

Question A

Are you repaying your Student Loan direct to the Students Loan Company by agreed monthly payments?

- Yes go to question C (right)
- No go to question B (right)

UK Student Loans Plans

Question B

What type of Student Loan do you have?

You will have a Plan 1 student Loan if

- You lived in Scotland or Northern Ireland when you started your course, or
- You lived in England or Wales and started your course before September 2012

Plan 1

You will have a Plan 2 student Loan if you lived in England or Wales and started your course on or after 1 September 2012.

Plan 2

Question C

Did you finish your studies before last 6 April?

Yes No

Please type your name here or sign after you have printed the form

Signature

Date (DD MM YY)

THIS FORM MUST BE COMPLETED IN FULL TO BE ACCEPTED

If you have form P45 from your previous employer please hand parts 2 and 3 only to your new employer