



In accordance with Section 167 and 276 of the Companies Act 2006.

**AP01/AP03
Appointment of Director or Company Secretary**

Company Number:	
Company Name:	

Date of Appointment		Date of Birth:	
Director or Secretary		Place of Birth:	
Title:		Nationality:	
forename(s)		Country of Residence:	
Surname		Mothers Maiden Name	
Email Address:			



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<p>Director's Residential</p> <p>Address: To be completed by the new director only.</p> <p>Post code:</p> <p>Country:</p>	
<p>Director's Service Address:</p> <p>Post code:</p> <p>Country:</p>	<p>(if same as Residential, write 'Same as residential')</p>

<p>New Director or Secretary's Signature:</p>	
<p>Authorising Signature: This form must be authorised by a current Director, Company Secretary, administrator or Receiver manager.</p>	
<p>Authorised by:</p>	
<p>Position in Company:</p>	

Please email an original signed copy of this form to info@smallbusinesstax.co.uk