HM Revenue & Customs

Application to join the Annual Accounting Scheme

About the business

Business name

Business address

Postcode

Phone number

VAT Registration Number *If known*

Annual Accounting Scheme

I would like my annual accounting year to end on the last day of *please state month*

Method of payment

Enter X to tell us how you would like to make your interim payments.

Monthly ☐ Quarterly ☐

Enter X to tell us how you would like to pay.

Bacs ☐ Direct Debit ☐

Bank Giro Transfer ☐ Standing order ☐

CHAPS ☐

If you choose to pay by Direct Debit please provide details of your bank account and enclose form VAT623 *Instruction to your bank or building society to pay by Direct Debit.*

Sort code

Account number

Declaration

The information given on this form is true and complete.

I am eligible for the Annual Accounting Scheme.

I will notify HM Revenue & Customs of any changes in circumstances which affect my eligibility for the schemes.

Name

Signature

Date *DD MM YYYY*

What to do next

Send this completed form and supporting form VAT623 (if applicable) to
HMRC National Registration Unit, Imperial House, 77 Victoria Street, Grimsby, Lincolnshire DN31 1DB.